



Maintaining Certification CPL, CPL/ESA, RPL



Sections IX, X, XI, and XII of the Certification Program Specifications set out the requirements to maintain certification and the process to apply for recertification. The full text of those sections follows this summary of the requirements.

In order to maintain certification status, a member must:

1. Earn the required Recertification Credits:
 - a. Recertification period: 5 years
 - b. CPL – 50 credits per period, including 2 Ethics credits
 - c. CPL/ESA - 50 credits per period, including 15 CPL/ESA credits and 2 Ethics credits
 - d. RPL - 25 credits per period, including 2 Ethics credits
 - e. Submit an AAPL approved affidavit for **EACH** program for which credit is requested.
 - f. **Each member is responsible for maintaining a record of recertification credits.** AAPL will maintain a backup computer file of AAPL and AAPL-accredited programs attendance from affidavits received.
 - g. AAPL will notify each RL, RPL, CPL and CPL Specialist of his recorded recertification credits for the appropriate period preceding the date of recertification. **This notification will serve only as a reminder and does not relieve the RL, RPL, CPL or the CPL Specialist of the responsibility to maintain a record of recertification status.**
 - h. Extension of time. A member may request a one time 90 day extension of time to complete the required recertification credits. Any additional time must be submitted to the Certification Committee for consideration.
2. Maintain AAPL membership Continued active involvement in landwork
3. Adhere to the AAPL Code of Ethics and the AAPL Standards of Practice.
4. Make application for recertification and pay the recertification fee.

CERTIFICATION PROGRAM SPECIFICATIONS

IX. Maintaining Certification

A. Requirements

1. Recertification credits

- a. CPLs must accrue 50 recertification credits within the prescribed five-year period. If the CPL is also a CPL/ESA, fifteen (15) of the credits must be CPL/ESA credits. RPLs must accrue twenty-five (25) recertification credits within the prescribed five-year period. The appropriate credits must be secured through participation in AAPL approved continuing education events, as described in section XI.A. and B. below.
- b. CPLs must accrue two (2) ethics recertification credits per five-year recertification period, and RPLs must accrue two (2) ethics recertification credit per five-year recertification period. Such ethics recertification credits shall be counted among, not in addition to, the 50 recertification credits required pursuant to section IX.A.1.a and the 15 CPL/ESA recertification credits required pursuant to section IX.A.1.a. above.

2. Active Landwork

Continuing involvement in Landwork is required unless a CPL has the “retired designation”.

3. Continuing education

CPLs and RPLs are required to participate in AAPL-accredited educational programs to maintain CPL and RPL designations.

4. Ethical conduct

Each CPL and RPL must continue to adhere to the AAPL Code of Ethics as set forth in the AAPL Bylaws and as further defined by the AAPL’s Standards of Practice.

B. Application for Recertification

1. For CPL (including CPL Specialist)

CPL must apply for recertification and pay the recertification fee by the fifth anniversary of the CPL’s last certification date and every five years thereafter, except as provided for in section IX.C., as long as recertification is desired or allowed. The provision in section IX.C. exempts the CPL from the requirement of acquiring any additional continuing education credits.

2. For RPL

An RPL must apply for recertification and pay the recertification fee by the fifth anniversary of his last certification date and every five years thereafter.

C. Exceptions to Requirements

1. Experience longevity

A CPL already exempted for longevity will be allowed to retain CPL status, if involved in Active Landwork by reapplying each five years and paying the appropriate fee, subject to the approval of the AAPL Certification Committee.

2. “Retired” status

Upon retirement from Active Landwork, any CPL may apply to the AAPL Certification Committee for retired certification status. Upon approval by the

AAPL Certification Committee, without the payment of additional fees by the applicant, such CPL shall be granted “retired CPL” status. Such person in “retired CPL” status may be returned to active CPL status by satisfying the CPL designation requirements then in effect, including obtaining AAPL Certification Committee approval and successfully completing the CPL examination. Failure of a person having received “retired CPL” status to immediately request active CPL status upon involvement in Active Landwork may, at the sole discretion of the AAPL Certification Committee, result in the permanent revocation of CPL status for such person.

X. CPL Specialty Programs

The AAPL may from time to time establish specialty certification programs providing specialty designation to specifically qualified CPLs. Specialty designation shall be in recognition of the education requirements, obtained expertise and accumulated experience in unique fields of professional Landwork. Such specialty designation shall be available only to CPLs in good standing. Criteria for such CPL Specialty programs shall be established by the AAPL Certification Committee and shall be approved by the Executive Committee of AAPL. CPL Specialty program criteria shall include but shall not be limited to each CPL Specialty candidate meeting specific education and/or experience requirements, successfully completing specialty certification testing, and obtaining CPL Specialty-specific recertification credits.

XI. Earning Recertification Credits

A. Continuing Education

A CPL, CPL Specialist, an RPL and RL can earn recertification credits for continuing education in the following ways. (They must affirm attendance, and recertification credits will be reduced proportionately for partial attendance.)

1. Annual Meeting

Attending the educational programs at an annual meeting. Credits for attendance will be awarded consistent with section X.B.2. below.

2. AAPL Education Programs

Attending any designated AAPL Educational Programs will receive one (1) credit for each one (1) hour of actual classroom attendance.

3. AAPL-accredited local landman association programs

Attending local landman association programs, if accredited by the AAPL Director of Education for recertification credit, shall receive one (1) credit for each one (1) hour of actual classroom attendance.

4. Attending non-AAPL continuing education programs which have been accredited by AAPL for recertification credit shall receive a maximum of one (1) credit for each one (1) hour of actual classroom attendance.

5. College credit courses

Advanced college credit courses may be accredited by AAPL for recertification credit on the basis of eight (8) recertification credits for each classroom semester credit hour passed with a minimum grade of “C” or its equivalent. To receive these recertification credits, an individual must attend at least 85% of the course. A maximum 24 credits for any one three-semester-hour course assumes 85% attendance.

6. Authoring technical article
Up to 10 recertification credits may be awarded, at the discretion of the AAPL Director of Education, for authoring a technical article or literary review that is published in an official AAPL publication.
 7. Making a presentation at an AAPL-accredited continuing education event
A CPL or RPL may earn up to ten (10) recertification credits per year, at the discretion of the AAPL Director of Education, not to exceed twenty-five (25) recertification credits during a recertification period, for presenting an educational topic at an AAPL-accredited continuing education event.
- B. Continuing education programs accreditation criteria
AAPL shall accredit continuing education programs for satisfying continuing education/ recertification requirements. To the extent that such programs, in the opinion of AAPL's Director of Education, meet the following guidelines, such programs shall be accredited accordingly.
1. RLs and RPLs shall be allowed continuing education credit for any course/educational meeting/institute/ seminar attended which is related to the energy, mineral or environmental sectors of domestic or international industry. Additionally, an RPL may receive (general) credit for non-industry/non-land specific courses totaling no more than 25% of the required credits during any recertification period (or a total of 6) providing the courses are determined to enhance either the professional abilities or the career of the RPL.
 2. CPLs shall be allowed recertification credit for any course/educational meeting/institute/seminar attended which represents a level of continuing education consistent with or greater than the minimum experience requirements for CPL designation. Additionally, a CPL may receive (general) credit for non-industry/non-land specific courses totaling no more than 25% of the required credits during any recertification period (or a total of 12) providing the courses are determined to enhance either the professional abilities or the career of the CPL.
 3. CPL Specialists (i.e., CPL/ESAs) shall be allowed recertification credit for any course/educational meeting/institute/ seminar attended which topics include the most recent information relating to the respective CPL specialty program and represent continuing education exceeding the requirements for the respective CPL Specialty certification. Additionally, a CPL Specialist may receive (general) credit for non-industry/non-land specific courses totaling no more than 25% of the required non-specialty credits during any recertification period (or a total of 12) providing the courses are determined to enhance either the professional abilities or the career of the CPL Specialist.

Any course/educational meeting/ institute/seminar that is recognized for CPL Specialty recertification credit shall automatically be recognized for CPL recertification credit and RPL and RL continuing education credit. Any course that is recognized for CPL recertification credit shall automatically be recognized for RPL and RL continuing education credit. Any course that is recognized for RPL certification credit shall automatically be recognized for

RL continuing education credit. An RL may not receive (general) credit for non-industry/non-land specific courses.

- C. RPLs, CPLs and CPL Specialties shall be allowed to carry forward to their next ensuing recertification period, up to a maximum of ten continuing education credits, so long as the credits carried forward are earned during the last 365 days of the current certification period and only to the extent that the credits earned and carried forward exceed the credits required for recertification in the current period. This carry forward provision shall not be interpreted to change any specific requirements, i.e., what is carried forward must satisfy, to the letter, what is needed in the next period. RLs shall be allowed to carry forward to their next year up to a maximum of five continuing education credits.

XII. Recertification Procedure

A. Certification Period

Each CPL Specialty, CPL and RPL certification will be valid for five years from the initial date of certification unless certification has been revoked. Each individual must apply for recertification 90 days prior to the recertification date.

B. Affidavit of Attendance

Each RL, RPL, CPL and CPL Specialist must complete an AAPL approved affidavit of attendance for each program for which credit is requested. The affidavit will state the percentage of the total program attended by the applicant and will be forwarded to AAPL. Each RL, RPL, CPL and CPL Specialist is responsible for seeing that this is accomplished at the time the program is presented or forwarded to AAPL within 30 days after the program.

C. Record maintenance

Each RL, RPL, CPL and CPL Specialist shall be responsible for maintaining a record of recertification credits. AAPL will maintain a backup computer file of AAPL and AAPL-accredited programs attendance from affidavits received. AAPL will notify each RL, RPL, CPL and CPL Specialist of his recorded recertification credits for the appropriate period preceding the date of his recertification. This notification will serve only as a reminder and does not relieve the RL, RPL, CPL or the CPL Specialist of the responsibility to maintain a record of recertification status.

D. Statement of Required Credits

To obtain recertification the RPL, CPL or CPL Specialist must make application, pay the appropriate fee, and complete a form indicating the total number of credits resulting from full or partial attendance at AAPL or AAPL-accredited continuing education programs within the respective recertification period.

E. Recertification Consideration

Each application for recertification made on the appropriate AAPL recertification form on or before the end of the certification period will be processed by the AAPL staff.

F. Failure of Timely Recertification

Should certification lapse, the RPL, CPL or CPL Specialist will be allowed 90 days from the certification expiration date to seek reinstatement by furnishing the necessary evidence of satisfying the recertification requirements. Thereafter,

compliance with the procedure for the appropriate certification, including passing the examination, will be required.

G. Grace Period

Under extenuating circumstances, the AAPL Certification Committee has the authority to grant additional time to seek recertification, upon applicant applying, in writing, for such additional time and providing necessary and reasonable evidence of good cause for such additional time.