



Certification Program Specifications

I. Goals and Objectives

A. Goals

The goal of the Registered Landman (“RL”), the Registered Professional Landman (“RPL”) and the Certified Professional Landman (“CPL”) certification programs are to provide both processes and standards (which will be accepted by the industry, the public, official groups, and others) whereby individuals may enter the land profession, develop competence under supervision, demonstrate competence through testing and peer verification and carry professional designations evidencing compliance with the standards herein set forth including adherence to the AAPL Code of Ethics.

B. Objectives

1. The principal objective is to improve and strengthen the professionalism and status of Landmen within the industry.
2. To identify expertise in Landwork, as demonstrated by passing a written examination.
3. To introduce a Landman to certification at the earliest permissible date in their career.
4. To promote professionalism and continuing education among practicing Landmen at all career levels.
5. To perfect the profession of Landwork.
6. To provide a vehicle which rewards highly competent and ethical Landmen involved in professional Landwork.
7. To be self-supporting and available to all qualified persons.
8. To protect the public from incompetent and/or unscrupulous practitioners by eliminating such practitioners from the public practice.

II. Requirements of Certification as an RPL or a CPL

A. AAPL Membership

All applicants for Certification as an RPL or a CPL must be active members of AAPL for at least one year prior to submitting an application and must maintain their membership in order to maintain their CPL or RPL status.

B. Work Experience

The terms, “Land Professional”, “Landwork” and “Landman”, as used in this Section II, shall be as defined by Article II – Definitions of the AAPL Bylaws.

In order to obtain certification, a Landman must be primarily engaged in the performance of Landwork items A, B and/or C above (“Qualifying Landwork”). A CPL applicant must satisfy the AAPL Certification Committee that the applicant has a minimum of ten “credit years” of full-time experience as a Land Professional, a thorough knowledge of Landwork, demonstrated by passing an appropriate examination, and has been primarily engaged in Qualifying Landwork for at least the immediate past two years at the date of application. Credit years shall not be applied towards time in which applicants are both full-time students at a college or university and engaged in full-time Landwork, unless applicant can prove to the satisfaction of the Certification Committee Chairman that the college classes taken were outside of normal business hours or did not in any way interfere with full-time Landwork.

An RPL applicant must satisfy the AAPL Certification Committee that the applicant has a minimum of five “credit years” of full-time experience as a Land Professional, a thorough knowledge of Landwork demonstrated by passing an appropriate examination, and has been primarily engaged in Qualifying Landwork for at least the immediate past two years if applicant has a college degree or the immediate past four years if the applicant does not have a college degree at the date of application.

Each year of full-time experience of Qualifying Landwork is equal to one “credit year.” Additional credit will be given at the rate of one credit year for every two years of experience restricted to categories D, E and F above (“Other Landwork”), up to a maximum of three “credit years” for CPL, one and one-half “credit years” for an RPL applying with a college degree and a maximum of one “credit year” for an RPL applying without a college degree.

C. Academic Achievement and Experience for CPL

All applicants for CPL certification must have earned a bachelor’s degree from a regionally accredited university or college. Credit for academic achievement and experience will be given as follows:

1. Three (3) “credit years” will be awarded for having earned a bachelor’s degree from a regionally accredited university or college.
2. One (1) additional “credit year” will be awarded if the bachelor’s degree is in Petroleum Land, Energy or Natural Resource Management from a university or college accredited by AAPL.
3. One (1) additional “credit year” will be awarded for a degree from an ABA approved law school.
4. One (1) additional “credit year” will be awarded for an advanced degree earned in business or certain other selected programs approved by AAPL.
5. A maximum of five (5) “credit years” of educational credit will be awarded for a CPL applicant.
6. The minimum five (5) “credit years” experience requirement must be satisfied by full-time active involvement in Landwork, of which at least the immediate past two “credit years” of experience required must be satisfied by current,

fulltime and primarily-engaged Qualifying Landwork, as defined above, at the time of application.

D. Academic Achievement and Experience for RPL Applying with a College Degree

An applicant for RPL certification, applying with a college degree, must have earned a bachelor's degree from a regionally accredited university or college. Credit for academic achievement and experience will be given as follows:

1. One and one-half (1.5) "credit years" will be awarded for having earned a bachelor's degree from a regionally accredited university or college.
2. One and one-half (1.5) additional "credit years" will be awarded if the bachelor's degree is in Petroleum Land, Energy or Natural Resource Management from a university or college accredited by AAPL.
3. One-half (0.5) additional "credit year" will be awarded for a degree from an ABA approved law school.
4. One-half (0.5) additional "credit year" will be awarded for an advanced degree earned in business or certain other selected programs approved by AAPL.
5. A maximum of three (3) "credit years" of educational credit will be awarded for an RPL applicant.
6. The minimum two (2) "credit years" experience requirement must be satisfied by current, fulltime and primarily-engaged Qualifying Landwork, as defined above, at the time of application.

E. Experience for RPL Applying without a College Degree

An applicant for RPL certification is not required to have a college degree as long as the applicant has five (5) years of Landwork experience prior to submitting an application and has spent the immediate past four years doing current, fulltime and primarily-engaged, Qualifying Landwork, as defined above, at the time of application.

III. Requirements for Certification as an RL

As a vehicle for entry into the land profession, a person may apply to be certified as a Registered Landman. All applicants for RL certification must be active members of AAPL, currently engaged in Landwork, and must maintain their membership in order to maintain their RL certification. The applicant must be sponsored by an RPL or a CPL who has personally known the applicant for longer than six (6) months prior to the date of sponsorship, with the exception of AAPL Board of Directors Members who may sponsor applicants without personally knowing the applicant. Family members may not be sponsors. The application will be reviewed by the Certification Committee for approval. An RL shall have an educational requirement of five (5) educational credits per year, which shall be earned by attending educational courses, seminars and/or institutes dealing solely with energy or mineral land topics that have been approved by AAPL for such educational credit.

IV. Application Procedure

A. Application

Each applicant for certification must submit an application and the application fee to AAPL headquarters. All communication between the applicant and AAPL will be held in strict confidence. The entire application process must be completed within one hundred-twenty (120) days from the date that the application is received by AAPL. It is the responsibility of the applicant to monitor the time process and to assure that all necessary parts of the application are accurately and timely completed, including sufficient Sponsor Verification Forms from qualified CPLs and/or RPLs. If the application process is not complete by the expiration of the 120 days the application may be returned to the applicant and a new application would be required to continue the certification process. If within one (1) year from the date of notification by AAPL that an application has been approved for certification, and the applicant has not then taken the RPL or CPL exam, said application will thereafter be considered expired and the applicant will be required to submit a new application, including appropriate fees, in order to become certified.

B. Verifications

Each applicant for CPL certification must be endorsed by at least three (3) CPLs in good standing who fully verify the applicant's qualifications. Each applicant for RPL certification must be endorsed by two (2) CPLs, or a minimum of one (1) CPL and one (1) RPL, in good standing who fully verify the applicant's qualifications. Family members may not be sponsors. These verifications must affirm that the applicant meets the stated and implied qualifications for certification and will describe only that portion of the applicant's work known to each. The sum of all of the verifications must reflect in detail the type, quantity and quality of the applicant's work history covering ALL of the applicant's required "credit years"; however, each sponsor must have personally known the applicant for longer than six (6) months prior to sponsoring, with the exception of AAPL Board of Directors Members who may sponsor applicants without personally knowing the applicant, and each CPL or RPL applicant shall have at least one (1) or more required sponsors who have personally known and does verify through personal knowledge all of either i) a CPL applicant's immediate past four (4) years; or ii) a RPL applicant's immediate past two (2) years of Landwork experience. Applicants may only be sponsored by one Board of Directors Member per application. The endorsers also must attest to personal, professional, and ethical standards befitting certification. All verification forms must be completed by the sponsor in their own words. If any question, blank or page of the verification form is prepared by the applicant, the application will be returned and will not be considered again for one (1) year. In addition the signatory sponsor and/or the applicant may be subject to referral to the AAPL ethics committee.

C. Examination

A candidate will be eligible to sit for the CPL or RPL certification examination after having been approved by the Certification Committee and upon the payment of applicable fees to AAPL. With regard to retesting under Article VIII A. and B., the

results of those sections which an applicant received a passing score shall be valid for only a period of one (1) year for an RPL and two (2) years for a CPL from the date of the examination. Any required retests shall be taken during the above-described period. Ensuring that the application, approval and examination process is completed within the above-described period shall be the sole responsibility of the applicant.

V. Certification Procedure

A. Establishment of National Committee

1. AAPL Certification Committee: A standing AAPL Certification Committee is established yearly through appointment by the president of AAPL. The committee shall consist of approximately ten CPL or P.Land members of AAPL, from various geographic areas of the country. The chairman is designated by the president; and, the assistant chairman is designated by the first vice president. Each member shall serve a three-year term. These terms are established on a staggered basis so that there is a scheduled rotation of the committee members. Any member missing three consecutive meetings shall no longer be a member of the committee.

B. Approval Process

1. Local Association and Committee review and recommendations: A CPL or RPL applicant shall designate a local association most familiar with the applicant to serve as a peer review group. The local association shall be notified by AAPL of an application and shall advise AAPL within forty-five (45) days of any objections or concerns it has regarding certification of the applicant. If no objections are presented in writing within forty-five (45) days, it will be considered as local association approval. If any objection is made, the application will be reviewed by the AAPL Certification Committee and the local association shall, upon request, assist the AAPL Certification Committee in reviewing and investigating the background of the local applicant. Within two (2) weeks following the Forty-five (45) day peer review period, the AAPL Certification Committee chairman or its designee shall notify the applicant as to the status of the application. Results of the investigation of any such objection will be returned to the AAPL Certification Committee for action. If the objection warrants denial of certification or temporary withholding of certification, the applicant will be so notified.
2. Membership approval process for CPL or RPL applicants (publication of name): When a CPL or RPL application is received at AAPL headquarters, the applicant's name will be published in the next available official AAPL publication. This allows the AAPL membership an opportunity to present objections to the certification of an applicant. If no objections are presented in writing within forty-five (45) days after publication, it will be considered as membership approval. If any objection is made, the application will be referred to either the AAPL Certification Committee or to the AAPL Ethics

Committee for investigation. Within two (2) weeks following the forty-five (45) day public notice, the AAPL Certification Committee chairman or its designee shall notify the applicant as to the status of the application. Results of the investigation of any such objection will be returned to the AAPL Certification Committee for action. If the objection warrants denial of certification or temporary withholding of certification, the applicant will be so notified.

3. AAPL Certification Committee approvals: The AAPL Certification Committee will review the applicant's file, local association comments and membership comments. The AAPL Certification Committee will either approve or reject the application and return the file to AAPL headquarters.
4. Notice to applicant: Each applicant, upon final action by the AAPL Certification Committee, will receive written notice of approval or rejection of the application.
5. Rejection of application: If candidacy for certification is denied, the applicant will be informed by the chairman of the AAPL Certification Committee as to the reasons for denial and of the action available to the applicant for appeal. The applicant then has forty-five (45) days after receipt of the rejection notice in which to file an appeal with the Executive Committee of AAPL. That appeal will fully state the applicant's reasons for believing the AAPL Certification Committee's decision is contrary to the Voluntary Certification Program. The decision of the Executive Committee of AAPL shall be final.
6. Confirmation of certification status: Upon approval by the AAPL Certification Committee, successful completion of all sections of the certification examination, payment of the appropriate fees and completion of the forty-five (45) day period without objection, a certification number will be assigned to the newly Registered or Certified Professional Landman, and a certificate recognizing the successful candidate's Registered or Certified Professional Landman status, signed by the chairman of the AAPL Certification Committee and the president of the AAPL, will be furnished to the successful candidate.

VI. Ethics, Integrity, and Competency

Applicants for certification must meet the highest degree of ethical and competency standards of the land profession. The ethical standards contained in the Code of Ethics, as set forth in the Bylaws of the AAPL, will prevail. The Code of Ethics is further defined by the Standards of Practice adopted by the AAPL. Competency will be evaluated and judged by the local and AAPL Certification Committees. Breaches in ethical behavior will be investigated by the AAPL Ethics Committee. The applicant's signature on the application form shall warrant the applicant's personal acknowledgment and acceptance of the conditions and duties of certification and adherence to the Code of Ethics and the Standards of Practice. Any RL's, RPL's or CPL's signature shall constitute an affidavit as to the veracity of official statements submitted by that person over such signature.

VII. Certification Revocation

A. Procedure

Certification may be denied or revoked, or recertification denied, at any time for unethical or incompetent behavior. Either the AAPL Certification Committee (competency) or the Ethics Committee (ethics) will invite the individual to appear for a hearing to consider the allegations of incompetent practice or unethical behavior. In the event of denial or revocation of the RL, RPL or CPL designation, the individual shall have the right to appeal either committee's decision to the Executive Committee of the AAPL. Appeal must be commenced within forty-five (45) days after notice of denial or revocation. Revocation of certification will be published within ninety (90) days of action by the AAPL Certification Committee unless appeal has been made, and then within sixty (60) days of final Executive Committee action if denial or revocation is upheld.

B. Automatic Revocation

An RL, RPL or CPL designation shall be revoked automatically if an individual's membership in the AAPL has been revoked for unethical conduct or the individual resigns from AAPL. Said automatic revocation shall be effective upon the date of revocation of AAPL membership or resignation from AAPL. An RL, RPL or CPL designation may also be revoked for unethical conduct if an individual has been issued a suspension or a censure as a result of a hearing and subsequent action by the AAPL Ethics Committee.

C. Publication

Such action, as mentioned above, will be published in an official AAPL publication.

VIII. Examination Process

A. Limitations for Testing and Retesting

Any applicant who has failed any portion(s) of the CPL examination shall have the opportunity to retake and pass a re-examination of the part(s) so failed only within the two (2) year period described in Section IV. Any applicant who has failed any portion(s) of the RPL examination shall have the opportunity to retake and pass a re-examination of the part(s) so failed only within the one (1) year period described in Section IV. A candidate may request no more than two (2) retakes of any part. Failure to pass any section in those two (2) retakes will require the candidate to reapply for approval, pay the required fees and take the entire CPL or RPL examination again. Partial retake exams shall be coordinated through AAPL staff and may be proctored either: i) at AAPL's offices; ii) at an AAPL testing seminar; or iii) by regionally approved proctors, who proctor the exam in accordance with the strict guidelines given by AAPL.

B. The CPL Examination

To evaluate the professional expertise of the candidate, a comprehensive examination dealing with the several areas of Landwork will be utilized. Extensive Landwork knowledge and experience will be required to pass the examination; however, it is not expected that a Landman be an expert in every area. It is recognized that specialization is sometimes the case in Landwork. Successful completion of the exam shall require that a grade of at least seventy (70) be secured on each section of the examination. The content of the examination will be approved by the AAPL Certification Committee.

C. The RPL Examination

The RPL examination will be similar to the CPL examination but less comprehensive as determined by the Certification Committee.

IX. Maintaining Certification

A. Requirements

1. Recertification credits

- a. CPLs must accrue 50 recertification credits within the prescribed five (5) year period. If the CPL is also a CPL/ESA, fifteen (15) of the credits must be CPL/ESA credits. RPLs must accrue twenty-five (25) recertification credits within the prescribed five (5) year period. The appropriate credits must be secured through participation in AAPL approved continuing education events, as described in section XI.A. and B. below. RLs must accrue five (5) recertification credits per year.
- b. CPLs must accrue two (2) ethics recertification credits per five (5) year recertification period, and RPLs must accrue two (2) ethics recertification credits per five (5) year recertification period. Such ethics recertification credits shall be counted among, not in addition to, the fifty (50) for CPL or twenty-five (25) for RPL recertification credits required pursuant to section IX.A.1.a and the fifteen (15) CPL/ESA recertification credits required pursuant to section IX.A.1.a. above.

2. Active Landwork

- a. Continuing involvement in Landwork is required unless a CPL has an AAPL approved Retired CPL designation.

3. Continuing education

- a. CPLs, RPLs and RLs are required to participate in AAPL-accredited educational programs to maintain their designations.

4. Ethical conduct

- a. Each CPL, Retired CPL, RPL and RL must continue to adhere to the AAPL Code of Ethics as set forth in the AAPL Bylaws and as further defined by the AAPL's Standards of Practice.

5. Exceptions

- a. CPLs who become AAPL staff shall have the recertification requirements, except for Article IX. A. 4., suspended until such time as they are no longer AAPL staff and the time spent as AAPL staff shall be excluded from their normal recertification period.

B. Application for Recertification

1. For CPL (including CPL Specialist): Subject to Article IX C. below, A CPL must apply for recertification and pay the recertification fee, if applicable, by the fifth (5th) anniversary of the CPL's last certification date and every five (5) years thereafter as long as recertification is desired or allowed.
2. For RPL: An RPL must apply for recertification and pay the recertification fee by the fifth (5th) anniversary of the last certification date and every five (5) years thereafter.

C. Exception to Requirements

1. Retired CPL: Upon an application to and approval by the Certification Committee Chairman, Retired CPL status may be conferred on any CPL in good standing who is at least fifty-five (55) years of age, has twice recertified their CPL designation, and has retired from Landwork prior to such application. Notwithstanding anything herein to the contrary, Retired CPLs shall thereafter no longer be required to recertify every five (5) years and such CPL shall have their yearly membership dues reduced to one half the current yearly cost. Retired CPLs shall enjoy all the privileges of an Active Member including the right to serve AAPL on a Committee as a member or its Chair, but shall exclude ExCom and the Board of Directors positions; however, they shall not sponsor RL, RPL, or CPL applicants. Retired CPLs shall be prohibited from practicing Landwork for third-party compensation and such status may be revoked at the discretion of the Certification Committee Chairman and such Retired CPL may be referred to AAPL Ethics Committee if a Retired CPL resumes practicing Landwork for third-party compensation.
2. Any Retired CPL may reinstate their prior CPL status by 1) written request to the Certification Committee and 2) either by passage of the current CPL exam pursuant to Article VIII., or by completing the CPL review class. Upon such reinstatement they shall be subject to Articles IX – XIII herein. The date of reinstatement shall be considered the start of a new recertification period.

X. CPL Specialty Programs

The AAPL may from time to time establish specialty certification programs providing specialty designation to specifically qualified CPLs. Specialty designation shall be in recognition of the education requirements, obtained expertise and accumulated experience in unique fields of professional Landwork. Such specialty designation shall be available only to CPLs in good standing. Criteria for such CPL Specialty programs shall be established by the AAPL Certification Committee and shall be approved by the Executive Committee of AAPL. CPL Specialty program criteria shall include but shall not be limited to each CPL Specialist candidate meeting specific education and/or experience requirements, successfully completing specialty certification testing, and obtaining CPL Specialty-specific recertification credits. CPLs with such a specialty designation shall be referred to herein as a “CPL Specialist”.

XI. Earning Recertification Credits

A. Continuing Education

A CPL, CPL Specialist, an RPL and RL can earn recertification credits for continuing education in the following ways. (They must affirm attendance, and recertification credits will be reduced proportionately for partial attendance.)

1. Annual Meeting - Attending the educational programs at an annual meeting. Credits for attendance will be awarded consistent with section XI.B.2. below.
2. AAPL Education Programs - Attending any designated AAPL Educational Programs, including those downloaded from AAPL’s website that have been confirmed to have been watched or completed, will receive one (1) credit for each one (1) hour of actual classroom attendance.
3. AAPL-accredited local Landman association programs - Attending local Landman association programs, if accredited by the AAPL Director of Education for recertification credit, shall receive one (1) credit for each one (1) hour of actual classroom attendance.
4. Non-AAPL education programs accredited by AAPL - Attending non-AAPL continuing education programs which have been accredited by AAPL for recertification credit shall receive a maximum of one (1) credit for each one (1) hour of actual classroom attendance.
5. College credit courses - Advanced college credit courses may be accredited by AAPL for recertification credit on the basis of eight (8) recertification credits for each classroom semester credit hour passed with a minimum grade of “C” or its equivalent. To receive these recertification credits, an individual must attend at least eighty-five percent (85%) of the course. A maximum twenty (20) total continuing education credits shall be applied towards any one recertification period, except that carry forward credits may be applied pursuant to Article XI. C.

6. Authoring technical article - Up to ten (10) recertification credits may be awarded, at the discretion of the AAPL Director of Education, for authoring a technical article or literary review that is published in an official AAPL publication
7. Making a presentation at an AAPL-accredited continuing education event - A CPL or RPL may earn up to ten (10) recertification credits per year, at the discretion of the AAPL Director of Education, not to exceed twenty-five (25) recertification credits during a recertification period, for presenting an educational topic at an AAPL-accredited continuing education event.

B. Continuing education programs accreditation criteria

AAPL shall accredit continuing education programs for satisfying continuing education recertification requirements. To the extent that such programs, in the opinion of AAPL's Director of Education, meet the following guidelines, such programs shall be accredited accordingly.

1. RLs and RPLs shall be allowed continuing education credit for any course/educational meeting/institute/seminar attended which is related to the energy, mineral or environmental sectors of domestic or international industry. Additionally, an RPL may receive (general) credit for non-industry/non-land specific courses totaling no more than 25% of the required credits during any recertification period (or a total of 6.25) providing the courses are determined to enhance either the professional abilities or the career of the RPL. An RL may not receive (general) credit for non-industry/non-land specific courses.
2. CPLs shall be allowed recertification credit for any course/educational meeting/institute/seminar attended which is related to the energy, mineral or environmental sectors of domestic or international industry. Additionally, a CPL may receive (general) credit for non-industry/non-land specific courses totaling no more than 25% of the required credits during any recertification period (or a total of 12.5) providing the courses are determined to enhance either the professional abilities or the career of the CPL.
3. CPL Specialists (i.e., CPL/ESAs) shall be allowed recertification credit for any course/educational meeting/institute/ seminar attended which topics include the most recent information relating to the respective CPL specialty program and represent continuing education exceeding the requirements for the respective CPL Specialist certification. Additionally, a CPL Specialist may receive (general) credit for non-industry/non-land specific courses totaling no more than 25% of the required non-specialty credits during any recertification period (or a total of 12.5) providing the courses are determined to enhance either the professional abilities or the career of the CPL Specialist. Any course/educational meeting/ institute/seminar that is recognized for CPL Specialist recertification credit shall automatically be recognized for CPL recertification credit and RPL and RL continuing education credit. Any course

that is recognized for CPL recertification credit shall automatically be recognized for RPL and RL continuing education credit. Any course that is recognized for RPL certification credit shall automatically be recognized for RL continuing education credit. An RL may not receive (general) credit for non-industry/non-land specific courses.

C. Carry forward continuing education credits

RPLs, CPLs and CPL Specialists shall be allowed to carry forward to their next ensuing recertification period, up to a maximum of ten (10) continuing education credits for CPL and CPL Specialists and five (5) continuing education credits for RPLs, so long as the credits carried forward are earned during the last 365 days of the current certification period and only to the extent that the credits earned and carried forward exceed the credits required for recertification in the current period. This carry forward provision shall not be interpreted to change any specific requirements, i.e., what is carried forward must satisfy, to the letter, what is needed in the next period. RLs shall not be allowed to carry forward any continuing education credits.

XII. Recertification Procedure

A. Certification Period

Each CPL Specialist, CPL and RPL certification will be valid for five (5) years from the initial date of certification unless certification has been revoked. AAPL will notify each CPL Specialist, CPL and RPL of their upcoming certification expiration date and make available the appropriate Recertification Application. This notification will serve only as a reminder and does not relieve the individual of the responsibility to maintain a record of recertification status. Each individual may apply for recertification as early as ninety (90) days prior to their recertification date.

B. Affidavit of Attendance

Each RL, RPL, CPL and CPL Specialist must record their credits online using the component code assigned to AAPL Educational Events and other preapproved programs within thirty (30) days following the program. Each RL, RPL, CPL and CPL Specialist must complete an Application for Recertification Credits for non-AAPL programs and non-preapproved programs, and submit the application along with any additional requested information within thirty (30) days following the program.

C. Record Maintenance

Each RL, RPL, CPL and CPL Specialist shall be responsible for maintaining a record of recertification credits; however, AAPL will also maintain a digital record of AAPL and AAPL-accredited programs attended from component codes entered online. Upon request, AAPL will provide each RL, RPL, CPL and CPL Specialist with their recorded recertification credits for the appropriate period preceding the date of recertification.

D. Statement of Required Credits

To obtain recertification, the RPL, CPL or CPL Specialist must fill out an application for recertification, pay the appropriate fee, and complete a form indicating the total number of credits resulting from full or partial attendance at AAPL or AAPL-accredited continuing education programs within the respective recertification period.

E. Recertification Consideration

Each application for recertification made on the appropriate AAPL recertification form on or before the end of the certification period will be processed by the AAPL staff.

F. Failure of Timely Recertification

Should certification lapse, the RPL, CPL or CPL Specialist will be allowed ninety (90) days from the certification expiration date to seek reinstatement by furnishing the necessary evidence of satisfying the recertification requirements. Thereafter, compliance with the procedure for the appropriate certification, including passing the examination, will be required.

G. Grace Period

Under extenuating circumstances, the AAPL Certification Committee has the authority to grant additional time to seek recertification, upon applicant applying, in writing, for such additional time and providing necessary and reasonable evidence of good cause for such additional time.

XIII. Fees

All applicable certification, recertification and record maintenance fees will be established by the Executive Committee of AAPL by a majority vote of those present and may be changed as deemed appropriate by that same body.

XIV. General Agreement

Any person applying for certification does, by such application, agree to hold AAPL, its officers, board of directors, and individual members harmless and without fault should any step of the procedure result in denial or revocation of certification or recertification.

XV. Amendments and Revisions

Amendments and/or revisions of the certification program can be made by a two-thirds (2/3rds) affirmative vote of those Directors present at a meeting of the AAPL Board of Directors.