



APPLICATION FOR RECERTIFICATION CREDITS

Certification Inquiries: affidavit@landman.org

AAPL Tax ID No. 75-0975500

► This pre-approval form must be submitted by the organization hosting the CE event at least two weeks prior to the event date. No requests will be considered after an event has taken place.

HOST ORGANIZATION INFORMATION

Host Organization Name:

Address:

City:

State:

Zip:

Email:

Phone:

PROGRAM INFORMATION

Program Name:

Program Date(s):

Program Location:

Program Speaker(s):

Event Type (Please check all that apply): ☐ Live Group Presentation ☐ Group Video ☐ Online Training Course

AAPL Local Association Event Webinar Certificate Program

Credit Hours Requested (Credit hours based on actual instruction/presentation time, rounded to the nearest quarter hour):

General:	Ethics:	ESA:	Non-Industry:	TOTAL:
1	1	1	1	4
2	2	2	2	8
3	3	3	3	12
4	4	4	4	16
5	5	5	5	20
6	6	6	6	24
7	7	7	7	28
8	8	8	8	32
9	9	9	9	36
10	10	10	10	40
11	11	11	11	44
12	12	12	12	48
13	13	13	13	52
14	14	14	14	56
15	15	15	15	60
16	16	16	16	64
17	17	17	17	68
18	18	18	18	72
19	19	19	19	76
20	20	20	20	80
21	21	21	21	84
22	22	22	22	88
23	23	23	23	92
24	24	24	24	96
25	25	25	25	100
26	26	26	26	104
27	27	27	27	108
28	28	28	28	112
29	29	29	29	116
30	30	30	30	120
31	31	31	31	124
32	32	32	32	128
33	33	33	33	132
34	34	34	34	136
35	35	35	35	140
36	36	36	36	144
37	37	37	37	148
38	38	38	38	152
39	39	39	39	156
40	40	40	40	160
41	41	41	41	164
42	42	42	42	168
43	43	43	43	172
44	44	44	44	176
45	45	45	45	180
46	46	46	46	184
47	47	47	47	188
48	48	48	48	192
49	49	49	49	196
50	50	50	50	200
51	51	51	51	204
52	52	52	52	208
53	53	53	53	212
54	54	54	54	216
55	55	55	55	220
56	56	56	56	224
57	57	57	57	228
58	58	58	58	232
59	59	59	59	236
60	60	60	60	240
61	61	61	61	244
62	62	62	62	248
63	63	63	63	252
64	64	64	64	256
65	65	65	65	260
66	66	66	66	264
67	67	67	67	268
68	68	68	68	272
69	69	69	69	276
70	70	70	70	280
71	71	71	71	284
72	72	72	72	288
73	73	73	73	292
74	74	74	74	296
75	75	75	75	300
76	76	76	76	304
77	77	77	77	308
78	78	78	78	312
79	79	79	79	316
80	80	80	80	320
81	81	81	81	324
82	82	82	82	328
83	83	83	83	332
84	84	84	84	336
85	85	85	85	340
86	86			

Required Documents (Must accompany request for consideration):

Brochure or program schedule and description
(must include breakdown of time spent on each topic)

Speaker credentials and bio

PAYMENT INFORMATION (Note: AAPL-affiliated local association events are exempt from application fee)

► **Fee is \$20.00 per credit hour requested.** For example, a 1-hour live event costs \$20, and a 4-hour webinar costs \$80. Pay structure is per event for live presentations, webinars and group videos. Online courses or videos must reapply quarterly. Certificate program courses must reapply bi-annually.

Payment Calculation: Hours Requested x \$20.00 = **Grand Total: \$**

Payment Type:	VISA	MASTERCARD	AMEX	DISCOVER	Check #
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Card Number: _____ Exp. Date: _____

CVV: _____ Name on Card: _____

Signature:

Credit Card Payments: Email completed form to affidavit@landman.org.

Check Payments: Mail completed form and check payment to AAPL, P.O. Box 225395, Dallas, TX 75222-5395

Please allow two weeks processing; upon completion, AAPL will email the Affidavit of Attendance to contact listed above. Host organization is responsible for providing attendees with Affidavit of Attendance at the event.